



Forsyth County
Internal Audit Summary Report
Glenn Davis (Retiree) County Vehicle
May 30, 2017

Issue

Internal Audit was asked to take a look at Forsyth County Sheriff Department's former employee Glenn Davis, Sheriff's Crisis Counselor, and his continued use of a County issued vehicle.

Description of Events

Teresa Everhart, Forsyth County Risk Manager, noticed in a new proposed contract (CE170442) with Wake Forest University Baptist Medical Center (WFUBMC) for Chaplain Services, that the County was being required to issue a County vehicle to the vender (in addition to a laptop, tablet with monthly cellular service, and business travel expenses up to \$2,000). Forsyth County is self-insured and assumes liability for any vehicle they own. In speaking with Randy Hunsucker, Sheriff Department Business Manager, Ms. Everhart learned that Glenn Davis was the Chaplain for WFUBMC.

Mr. Davis is a former employee of Forsyth County. He was hired July 23, 1988 by the Forsyth County Sheriff Department as Sheriff's Crisis Counselor. After nearly 28 years of employment, Mr. Davis retired on April 29, 2016. During his time of employment, he was issued a County vehicle. In October 2012, he received his latest vehicle, a 2012 Ford Fusion (plate BBJ-9738).

Ms. Everhart learned from Mr. Hunsucker that Mr. Davis was still in possession of his County issued 2012 Ford Fusion, (13) months after retiring from the County. At this point, Ms. Everhart alerted Internal Audit.

Internal Audit compiled Forsyth County Fleet records for Vehicle 2462, Mr. Davis' 2012 Ford Fusion. The vehicle continues to be serviced and maintained by Forsyth County (\$975.32). When reviewing the fuel card charges, Mr. Davis has been using the employee PIN code for Sergeant T. Eric Osborne since retiring (\$980.24). Since retiring, Mr. Davis has driven the vehicle 12,532 miles.

In speaking with Kevin Rogers, Fleet Manager, he informed Internal Audit that Mr. Davis' PIN was disconnected upon retiring. Mr. Rogers was unaware Mr. Davis was using Mr. Osborne's PIN. To Mr. Rogers' knowledge, there are no other County vehicles assigned to non-employees.

Management Response

See attached

Internal Audit Recommendation

N/A



OFFICE OF THE SHERIFF

FORSYTH COUNTY, NORTH CAROLINA

Sheriff William T. Schatzman



May 26, 2017

M. Brandon Branscome, CPA
Internal Audit Manager
Forsyth County Government

RE: Internal Audit Summary Report – G. Davis County Vehicle

Mr. Branscome:

In response to your email dated May 23, 2017 regarding Chaplain Glenn Davis, I am aware of his continued operation of a vehicle assigned to the Sheriff's Office.

Chaplain Davis retired as of May 1, 2016 as a paid employee of the Forsyth County Sheriff's Office. Following the one month required separation by the North Carolina Retirement System, Chaplain Davis has continued his affiliation as a Sheriff's Volunteer. As part of that volunteer service, Chaplain Davis has continued to provide much of the same services related to victim and employee assistance. He responds at the request of FCSO to incidents in Forsyth County whereby chaplaincy services are needed. Additionally, he continues upon request to provide chaplaincy services to other staff members of Forsyth County and the associated first responders. Chaplain Davis also continues to attend regularly FCSO meetings and trainings.

Leading up to and since his retirement, dialogue with Wake Forest Baptist Medical Center officials, the Sheriff, and County officials, to include the County Manager, has been occurring to continue chaplaincy services to not only the FCSO, but to other first responders. The referenced proposed contract in your email is the result of a collaborative effort between the County and Wake Forest Baptist Medical Center to provide chaplaincy services to victims and first responders. As part of this effort, Wake Forest Baptist Medical Center would provide salary and benefits while the County would provide in kind a county vehicle, office space within the FCPSC, and communication technology.

As part of the Sheriff's Volunteer program, regular training is administered of which driver's training is one of the associated topics. Chaplain Davis has received applicable training throughout his career in driver's training and has continued with his affiliation in the Volunteer program.

Below are two screenshots from the FCSO employee module. The first shows Chaplain Davis' continued affiliation with FCSO as a Volunteer and the second shows where his affiliation was changed as of the date of his retirement.

As to the point of Chaplain Davis' PIN usage to refuel, this problem was experienced upon implementation of the new WEX Fuel System several years ago. FCSO has non-paid volunteers and reserve officers who operate agency vehicles. Therefore, the ability to use a County Employee ID # is not feasible due to these staff members not being paid employees whereby they have no County Employee ID #. Initially our volunteers and reserves had to use another paid employee's ID # in order to refuel, but I now understand an alternative solution has been established. I will personally communicate with Chaplain Davis to inform him of the new protocol for refueling related to his ID #.

In summary, Chaplain Davis has continued his affiliation with FCSO by providing chaplaincy services to both staff of the FCSO, as well as victims of crime and other traumatic events where FCSO has been involved. As such, he is operating under the established guidelines of FCSO as a volunteer at the direction of the Sheriff.

Thank you for your attention in this matter.

Respectfully,



F. Brad Stanley
Chief Deputy

cc: Sheriff William T. Schatzman
Mr. Lonnie Albright
Mr. Randy Hunsucker

Employee [View]

Last First Mid Sfx

Tracking Signature Image Import Report

Employee | Emergency Info | Other 101847

Dept ID Budget # Agency Type User ID

Addr Home Work

City/State Zip Mobile Pager

SSN Race Sex DOB Ethnicity Marital State ID

Assignment

Bureau Date Hired Rank Date Supervisor Role
 2nd-Level Reviewer

Division Date Sworn Supv Emergency On Call

Section Separation OLN Home # Unlisted

Unit Sep Reason Base Longevity Date Part Time

Non-Department Employee

History Info

| Histinfo | Addtin |
|--|------------|
| From: ADM / VSU / VS / NONS to ENF / FSD / CPAT / NONS | 04/29/2016 |
| From: ADM / ADMV / VS / NONS to ADM / VSU / / NONS | 08/11/2006 |
| From: ADM / ADMN / VS / NONS to ADM / ADMV / VS / NONS | 11/11/2005 |
| From: ADM / SSB / / NONS to ADM / ADMN / VS / NONS | 11/11/2005 |