

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: June 26, 2017 AGENDA ITEM NUMBER: 14

**SUBJECT: RESOLUTION AWARDING A CONTRACT FOR PURCHASE AND INSTALLATION OF EMERGENCY COMMUNICATIONS CONSOLE/DISPATCH WORKSTATIONS (EMERGENCY SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:** Recommend Approval

### SUMMARY OF INFORMATION:

Forsyth County Emergency Services Department is in the process of relocating its primary Public Safety Answering Point (PSAP) to the Forsyth County Public Safety Building located at 301 Church St., Winston-Salem, NC 27101 and will require eight (8) new emergency communications console/dispatch workstations. Emergency Services personnel are required to manage multiple monitors and additional ancillary rack mount electronics to perform their duties. Additionally, emergency communications console/dispatch workstations are utilized 24 hours per day/ 7 days per week by different employees with different physical sizes and needs, and thus must provide a unique ergonomic approach for a high stress and demanding environment. With this in mind, only console/dispatch workstations specifically designed and engineered for Emergency Communication Centers with manufacturers specializing in designing, manufacturing, and installing console/dispatch workstations for mission critical environments could be considered.

On May 23, 2017, bids were received and opened for the purchase and installation of eight (8) new emergency communications console/dispatch workstations. A summary of the bids received are as follows:

	<u>Total Bid</u>
ErgoFlex Systems, Inc., dba Xybis Systems, Inc.	\$109,245.06
Watson Furniture Group, Inc.	120,680.80
Russ Bassett Corporation	126,640.40
Evans Consoles Corporation	183,472.47

County Staff evaluated the bids received and determined that the bids submitted by ErgoFlex Systems, Inc., dba Xybis Systems, Inc., and Watson Furniture Group, Inc. failed to meet all the bid specifications; therefore, it is the recommendation of the County Manager, Emergency Services Director, and the Purchasing Director that these bids be rejected as nonresponsive and that a contract for the purchase and installation of eight (8) new emergency communications console/dispatch workstations be awarded to Russ Bassett Corporation in the amount of \$126,640.40.

ATTACHMENTS:  YES  NO

SIGNATURE: J. Dudley Watts jr./cdh DATE: June 21, 2017  
COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR PURCHASE AND INSTALLATION  
OF EMERGENCY COMMUNICATIONS CONSOLE/DISPATCH WORKSTATIONS  
(EMERGENCY SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING  
DEPARTMENT)**

WHEREAS, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 12:00 p.m. on May 23, 2017, for the purchase and installation of eight (8) new emergency communications console/dispatch workstations and the following bids were received:

	<u>Total Bid</u>
ErgoFlex Systems, Inc., dba Xybis Systems, Inc.	\$109,245.06
Watson Furniture Group, Inc.	120,680.80
Russ Bassett Corporation	126,640.40
Evans Consoles Corporation	183,472.47

; and

WHEREAS, evaluation of the bids revealed that bids submitted by ErgoFlex Systems, Inc., dba Xybis Systems, Inc., and Watson Furniture Group, Inc. failed to meet all the bid specifications, and should be rejected as nonresponsive; and

WHEREAS, it is the recommendation of the County Manager, Emergency Services Director, and the Purchasing Director that a contract for the purchase and installation of eight (8) new emergency communications console/dispatch workstations be awarded to Russ Bassett Corporation in the amount of \$126,640.40; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Forsyth County Board of Commissioners that a contract for the purchase and installation of eight (8) new emergency communications console/dispatch workstations is hereby awarded to Russ Bassett Corporation, the lowest responsible, responsive bidder meeting all bid specifications, in the amount of \$126,640.40, and that all other bids are hereby rejected.

**BE IT FURTHER RESOLVED** that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract with Russ Bassett Corporation for the purchase and installation of eight (8) new emergency communications console/dispatch workstations as identified herein, in the amount of \$126,640.40, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 26<sup>th</sup> day of June 2017.