

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: JUNE 13, 2019

AGENDA ITEM NUMBER: 12

SUBJECT:

RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF PRINTING CONSUMABLES/TONER FOR FORSYTH COUNTY GENERAL SERVICES (GENERAL SERVICES DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

Bids were received on April 30, 2019, for the purchase of up to 2,000 laser and inkjet toner cartridges which are distributed by the General Services department to fulfill requests received from all County departments. Barbarian USA Inc., was the lowest responsive, responsible vendor that could supply all cartridges per bid specifications. A summary of the bids received are listed below:

<u>Vendor</u>	<u>Total Bid Amount</u>
Barbarian USA Inc.	\$137,282.00
Toner Type, a Dex Imaging Co.	165,338.00
CVR Computer Supplies	172,461.00
Beep Smart Communications Inc.	190,494.00
Rasix Computer Ctr. Inc. dba Academic Supply	190,915.88
The Tree House, Inc.	198,688.80
Pristore Services, Inc.	199,791.38
The Office Pal	205,557.90
eReplacements, LLC dba Texas Depot	
Copy Technologies, Inc.	

The proposals submitted by eReplacements, LLC dba Texas Depot and Copy Technologies, Inc., failed to meet the requirements of the bid specifications; therefore, their proposals cannot be considered.

It is recommended that a contract be awarded to Barbarian USA Inc. in the estimated amount of \$137,282, for laser and inkjet toner cartridges per bid specifications. This recommendation is based upon the selection of the lowest responsive, responsible bidder.

It is the recommendation of the County Manager, and the Purchasing Director that a contract to purchase laser and inkjet toner cartridges per bid specifications be awarded to Barbarian USA Inc. in the estimated amount of \$137,282.

ATTACHMENTS:

YES NO

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF PRINTING
CONSUMABLES/TONER FOR FORSYTH COUNTY GENERAL SERVICES
(GENERAL SERVICES DEPARTMENT)**

WHEREAS the General Services department distributes laser and inkjet toner cartridges to County departments, as needed;

WHEREAS Requests for Bids for purchase of up to 2,000 laser and inkjet toner cartridges were sent directly to 10 vendors, as well as being advertised in the Winston-Salem Journal on April 17, 2019;

WHEREAS after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m., on April 30, 2019, for the purchase of approximately 2,000 laser and inkjet toner cartridges per bid specifications;

WHEREAS following review by Forsyth County General Services for compliance with bid specifications, the vendor bid summary is listed below:

Vendor	Total Bid Amount
Barbarian USA Inc.	\$137,282.00
Toner Type, a Dex Imaging Co.	165,338.00
CVR Computer Supplies	172,461.00
Beep Smart Communications Inc.	190,494.00
Rasix Computer Ctr. Inc. dba Academic Supply	190,915.88
The Tree House, Inc.	198,688.80
Pristore Services, Inc.	199,791.38
The Office Pal	205,557.90
eReplacements, LLC dba Texas Depot	
Copy Technologies, Inc.	

WHEREAS the proposals submitted by eReplacements, LLC dba Texas Depot and Copy Technologies, Inc., failed to meet the requirements of the bid specifications; therefore, their proposals cannot be considered; and

WHEREAS it is the recommendation of the County Manager and the Purchasing Director that a contract for the purchase of laser and inkjet toner cartridges per bid specifications be awarded to Barbarian USA Inc. in the estimated amount of \$137,282, and that the County Manager is authorized to execute contracts, on behalf of Forsyth County, up to such amount with the vendor;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that a contract for the purchase of laser and inkjet toner cartridges per bid specifications is hereby awarded to Barbarian USA Inc., up to the estimated amount of \$137,282; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for the purchase of laser and inkjet toner cartridges per bid specifications, as identified herein with Barbarian USA Inc., subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 13th day of June 2019.