

JANUARY 21, 2021

BRIEFING DRAFT

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 21, 2020 AGENDA ITEM NUMBER: 11

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT TO PROVIDE ELECTRONIC PAYMENT PROCESSING SERVICES INCLUDING CREDIT CARD, DEBIT CARD, AND ACH FOR TAX BILLS (FORSYTH COUNTY TAX ADMINISTRATION)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT TO PROVIDE ELECTRONIC
PAYMENT PROCESSING SERVICES INCLUDING CREDIT CARD, DEBIT CARD, AND ACH
FOR TAX BILLS
(FORSYTH COUNTY TAX ADMINISTRATION)**

WHEREAS the Forsyth County Tax Assessor/Collector utilizes an electronic payment processing service to facilitate payment of Forsyth County tax bills;

WHEREAS on October 16, 2020, the City/County Purchasing Department advertised for electronic payment processing services in the Winston-Salem Journal, on the City/County and State Purchasing websites, and issued bid invitations to a total of 48 businesses;

WHEREAS after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 12:00 p.m. on Tuesday, November 10, 2020, in response to Forsyth County's Requests for Proposals (RFP) to identify electronic payment processing services for property taxes due to the County; and

WHEREAS terms of the bid specifications requested bidders to submit their qualifications, experience, results and pricing charged to taxpayers for electronic payment processing services, allowing the County the opportunity to select the bids that are in the best interests of the County and the summary of responses received are as follows:

Bid #	Bidder	Total Score	Total Weighted Cost Per Transaction	Notes
1	POINT & PAY, LLC, DBA POINT & PAY	24.4	\$6.32	
2	KUBRA	22	\$6.25	% on AMEX instead of flat fee is less desirable.
3	PAYMENTUS CORP.	16.8	\$7.04	
4	(BIS) BUSINESS INFORMATION SERVICES	16.1	\$6.84	Would not price Echeck verify price until contract
5	OSG/SOUTHDATA	12.6	\$7.00	
6	FIRST BILLING A PAYA COMPANY	11	\$6.94	ACH fee of \$.20 per transaction a has been added to the base e check listed costs
7	CSG FORTE PAYMENTS, INC.	8.2	\$14.98	No debit flat fee option
8	NCR PAYMENT SOLUTIONS, FLORIDA, LLC DBA JETPAY PAYMENT SERVICES, LLC	7.6	\$14.36	
9	GRANT STREET GROUP, PAYMENTEXPRESS®	6.9	\$14.93	Debit flat rate of \$2.95 only for in person transactions - no online FF debit option
10	LEXISNEXIS VITALCHEK NETWORK, INC.	6.5	\$14.67	No debit flat fee option
11	WELLS FARGO BANK	5.6	\$14.89	No debit flat fee option
12	STURGIS WEB SERVICES, LLC	4.7	\$15.38	No debit flat fee option
13	FAIRFAX SOFTWARE	3.5	Incomplete Bid	Credit pricing is pass through +\$0.27% w/ AmEx +\$0.30 - ACH fee to us per month is \$9.00
14	IMPACT PAY SYSTEMS, LLC	3	Incomplete Bid	Incomplete Bid
15	PAYIT, LLC	0	Incomplete Bid	No signed copy with Payit

WHEREAS following review and evaluation of the bids received, it is the recommendation of the County Manager, Tax Assessor/Collector, and the Purchasing Director that a contract be awarded to Point and Pay, LLC, dba Point & Pay effective February 1, 2021, and, unless sooner terminated by mutual consent or as hereinafter provided, shall be provided until January 31, 2024, provided that the County shall have the right to terminate this Agreement, without cause, upon 30 days' notice in writing to the other party, or upon 7 days written notice if the Provider breaches the Agreement;

NOW THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that a contract for electronic payment services for Forsyth County is hereby awarded to Point and Pay, LLC, dba Point & Pay, at no cost to the County and the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract for electronic payment services with Point and Pay, LLC, dba Point & Pay for the Forsyth County Tax Administration, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this the 21st day of January 2021.