

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: OCTOBER 28, 2013 AGENDA ITEM NUMBER: 12

SUBJECT: AMENDMENT TO THE FY 2013-2014 BUDGET ORDINANCE TO APPROPRIATE \$150,000 OF CONTINGENCY FUNDS TO THE PUBLIC HEALTH DEPARTMENT TO COMPLETE A MEDICAL RECORDS IMAGING PROJECT

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

The Public Health Department is under a federal mandate to have all medical records scanned and converted into electronic format by December 31, 2013. The number of files to be scanned for electronic medical records exceed original estimates.

The Public Health Department began an imaging project in FY 2013 with Advanced Imaging Systems, Inc. (AIS) to comply with the electronic records requirement. Currently, the Department has over 600,000 images that still need to be scanned and converted in order to meet the December deadline.

An internal solution to the scanning problem was sought, however, it has been determined that the contract with AIS would need to be continued. AIS has assured the Public Health Department that it can have all of the images scanned by the December deadline if the records are received by October 31, 2013.

The purpose of this item is to appropriate Contingency Funds in the amount of \$150,000 in order to pay the current invoices with AIS as well as complete the imaging of an additional 30,000 charts (600,000 images).

If approved, the balance in Contingency would be \$378,473 for the remainder of the fiscal year.

ATTACHMENTS: YES NO

SIGNATURE: *J. Kendrick Watts, Jr.* DATE: October 23, 2013
COUNTY MANAGER

**FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
FY 2013-2014 BUDGET ORDINANCE**

FROM: BUDGET & MANAGEMENT

MEETING DATE: October 28, 2013

EXPLANATION:

The Public Health Department is under a federal mandate to have all medical records scanned and converted into electronic format by December 31, 2013. The number of files to be scanned for electronic medical records exceed original estimates.

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BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FORSYTH COUNTY THAT THE 2013-2014 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

DECREASE: SECTION 2. APPROPRIATIONS.
 GENERAL FUND
 NON-DEPARTMENTAL - Contingency (990001-7900) \$150,000

INCREASE: SECTION 2. APPROPRIATIONS.
 GENERAL FUND
 PUBLIC HEALTH (371012-2326) \$150,000

NATURE OF TRANSACTION:

- Additional Revenue Available
- Transfer within Accounts of Same fund
- Other: Reduce General Contingency

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON MINUTES DATED _____
AGENDA ITEM NUMBER _____
