

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: OCTOBER 27, 2014 AGENDA ITEM NUMBER: 4

**SUBJECT: AMENDMENT TO THE FY 2014-2015 BUDGET ORDINANCE TO APPROPRIATE UNRESERVED FUND BALANCE REPRESENTING THE UNSPENT BALANCE OF STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) FUNDS FROM THE 2011, 2012, 2013, AND 2014 GRANT PERIODS (SHERIFF'S OFFICE)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

**SUMMARY OF INFORMATION:**

The Sheriff's Office received \$49,523 in State Criminal Alien Assistance Program (SCAAP) funds in FY 2015 for the 2014 SCAAP period. In addition, since 2010, the Sheriff's Office received \$515,493 in SCAAP funds and expended \$205,955.54 leaving a balance of \$309,537.46. Including the recent award for FY 2015 for the 2014 SCAAP period, the unspent balance of SCAAP funds total \$359,060.46.

These funds will be used in accordance with the Department of Justice Reauthorization Act of 2005 (Public Law 109-162, Title XI) which include the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes."

The Sheriff's Office is still in the process of defining the use of funds, but anticipates some of the funds will be used to purchase capital equipment for the Detention Center. The following chart shows the fiscal years and the SCAAP awards received plus any expenditures made:

	2010 SCAAP Period	2011 SCAAP Period	2012 SCAAP Period	2013 SCAAP Period	2014 SCAAP Period	Cumulative Total
SCAAP Award	\$43,987.00	\$207,331.00	\$167,193.00	\$96,982.00	\$49,523.00	\$565,016.00
SCAAP Funds Expended	\$(43,987.00)	\$(147,308.54)	\$0	\$(14,660.00)	\$0	\$(205,955.54)
<b>Remaining Balance</b>	<b>\$0</b>	<b>\$60,022.46</b>	<b>\$167,193.00</b>	<b>\$82,322.00</b>	<b>\$49,523.00</b>	<b>\$359,060.46</b>

The FY 2015 budget included \$95,000 of anticipated SCAAP revenue which has been reduced in this item to reflect the actual allocation to keep the General Fund revenue and appropriations in balance.

ATTACHMENTS:  YES  NO

SIGNATURE: *J. Kaudley Watts, Jr.* DATE: October 22, 2014  
COUNTY MANAGER

FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
2014-2015 BUDGET ORDINANCE

FROM: SHERIFF'S OFFICE

MEETING DATE: October 27, 2014

EXPLANATION:

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SCAAP Funds Expended	<span style="color:red">\$ (43,987.00)</span>	<span style="color:red">\$ (147,308.54)</span>	<span style="color:red">\$ 0</span>	<span style="color:red">\$ (14,660.00)</span>	<span style="color:red">\$ 0</span>	<span style="color:red">\$ (205,955.54)</span>
<b><i>Remaining Balance</i></b>	<b>\$ 0</b>	<b>\$60,022.46</b>	<b>\$167,193.00</b>	<b>\$82,322.00</b>	<b>\$49,523.00</b>	<b>\$359,060.46</b>

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BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE  
FY 2014-2015 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

DECREASE:	<u>SECTION 1. REVENUES.</u>		
	GENERAL FUND		
	INTERGOVERNMENTAL	(156001-0463)	<span style="color:red"><u>(\$45,477.00)</u></span>
INCREASE:	<u>SECTION 1. REVENUES.</u>		
	GENERAL FUND		
	UNRESERVED FUND BALANCE	(990001-1900)	<u>\$404,537.46</u>
INCREASE:	<u>SECTION 2 APPROPRIATIONS.</u>		
	GENERAL FUND		
	SHERIFF - DETENTION OPERATIONS	(156001-3160)	<u>\$359,060.46</u>

NATURE OF TRANSACTION:  
[ ] Additional Revenue Available  
[ ] Transfer within Accounts of Same fund  
[X] Other: Appropriation of Fund Balance

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

# STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)

## Background

- The **State Criminal Alien Assistance Program (SCAAP)** is a formula grant program that provides financial assistance to states and localities for correctional costs incurred for incarcerating “undocumented criminal aliens.”
- Title XI, Section 1196 is the governing law for the SCAAP program. Title XI governs all Department of Justice (DOJ) grants, including the JAG grants. The funds by only be used for “detention purposes.”
- Annual Schedule:
  - In approximately March of each year, the Department of Justice (DOJ) notifies jurisdictions that applications materials are due by May. The applications are completed by the FCSO.
  - Award notification comes in September of each year.
  - Funds are drawn down and estimated uses are reported in October.
- Since program inception, the Forsyth County Sheriff’s Office has received, on average, approximately \$113,003 annually. As with other grant funds, the DOJ reserves the right to audit uses of funds.
- Unspent Funds: Typically, the funds have been appropriated annually and unspent funds have been rolled over by Board action or through the budget process. A history of such Board actions is as follows:

**1- Board of Commissioners Meeting 10/25/2010**

Board Agenda, Item 11. Amendment to the FY2010-2011 Budget Ordinance to Appropriate \$40,429.49 in Unexpended SCAAP Funds.

**2- Board of Commissioners Meeting 9/10/2012**

Amendment to the FY2012-2013 Budget Ordinance to Appropriate Unexpended SCAAP Funds.

**3- Board of Commissioners Meeting 10/25/2013**

Item 6. Amendment to the FY 2013-2014 Budget Ordinance to Appropriate \$96,982 of Department of Justice, State Criminal Alien Assistance Program Funds for Equipment Purchases at the Law Enforcement Detention Center (Sheriff’s Office)

Motion for Approval: Commissioner Plyler

Second: Commissioner Witherspoon

Unanimously Approved

## FY 2007-2014 SCAAP Eligible Use of Funds List

The following shows some examples of eligible detention uses of SCAAP funds:

1. Corrections work force recruitment and retention
2. Construction of corrections facilities
3. Training/education for offenders
4. Training for corrections officers related to offender population management
5. Consultants involved with offender population

6. Vehicle rental/purchase for transport of offenders
7. Prison industries
8. Pre-release/reentry programs
9. Technology involving offender management/inter-agency information sharing
10. Disaster preparedness continuity of operations for corrections facility

**Use of Funds to Date**

<b>SCAAP PURCHASES</b>	<b>Amount</b>	<b>Reference Notes</b>
Handicap Van	\$ 48,800.00	PO130461
Six (6) Automated External Defibrillators	\$ 6,931.20	PO130459, PO130460
Heated Food Carts (Order 1 instead of 3)	\$ 6,843.38	PO130774
Inmate Property Boxes with lockable lids	\$ 23,376.75	PO130468
Five (5) Stainless Steel Laundry Tables	\$ 1,852.50	PO130466
Five (5) Handheld Video Cameras	\$ 1,203.20	Invoice/Service Voucher
Steam Table for Kitchen/Steamer	\$ 15,405.86	PO130458
Motorola Solutions_ (1) XTL Mobile Radio	\$ 3,761.65	PO130531 (Use on Van)
Lawmen's- (9) Protective Vests	\$ 5,423.00	PO130530
Reliant- (40) GPS Tracking Devices	\$ 1,295.00	Contract: 2010-0072-02
Detention Center Wiring (Keefe)	\$ 5,717.00	
Clark-Powell Training Room Costs	\$ 65,996.00	Contract: 2013-0320-00
Glock 21 Gen 4- (10) Det Ctr School	\$ 4,690.00	PO130527- Line 1
Sungard Applicant Software Module	\$ 7,160.00	Contract: 2004-0226-41
TSI PortaCount Respirator Fit Tester	\$ 7,500.00	PO140406
<b>TOTAL:</b>	<b>\$ 205,955.54</b>	

**Planned Uses of SCAAP Funds**

The current balance of funds is \$359,060.46. Planned use of unspent, as well as future funds includes:

<b>Item Description</b>	<b>Amount</b>
X-Ray w/cart 5030SI for Front Lobby	\$30,000
Intake Communications Upgrade	\$20,000
CellSence Sensor Units	\$44,000
Time Keeping Systems New Equipment	\$15,000
Exact Vision Server Upgrade	\$100,000
(50) Additional Cameras and Wiring	\$100,000
Autoclave Machine (Medical)	\$5,000
Electronic Message Boards	\$8,000
Upgrade Front Lobby with Bullet Resistant Glass	\$100,000
40 New Tasers	\$64,000
(2) Padded Cells for Suicidal Inmates	\$120,000
Body-Mounted Cameras (20) - including docking bays, data storage and mounting	\$40,000
<b>Total</b>	<b>\$646,000</b>