

HEALTH AND HUMAN SERVICES BOARD



Board Members

Mr. John Blalock
Ms. Pamela Corbett, MA
Mr. John Davenport, Jr., PE
Dr. James Doub, OD
Dr. Palmer Edwards, MD
Dr. Calvert Jeffers, DVM
Dr. Charles Massler, DDS
Ms. Heather Parker
Dr. Linda Petrou, PhD.
Ms. Sharon D. Pettiford, RN
Ms. Sharon A. Rimm, LCSW
Dr. Peter Robie, MD
Dr. Ricky Sides, DC
Ms. Claudette Weston
Ms. Gloria Whisenhunt, County Commissioner

Chair

Mr. J. Phil Seats, R.Ph., MBA

Vice Chair

Mr. Fleming El-Amin, County Commissioner

HEALTH AND HUMAN SERVICES BOARD

MINUTES

August 4, 2021

MEMBERS PRESENT

Mr. J. Phil Seats, Chair
Mr. Fleming El-Amin, Vice Chair
Ms. Pamela Corbett
Mr. John Davenport
Dr. James Doub
Dr. Palmer Edwards
Dr. Calvert Jeffers
Dr. Charles Massler
Ms. Heather Parker
Ms. Sharon Pettiford
Ms. Sharon Rimm
Dr. Peter Robie
Dr. Ricky Sides
Ms. Claudette Weston
Ms. Gloria Whisenhunt

PH/DSS STAFF PRESENT

Ms. Shontell Robinson
Mr. Victor Isler
Mr. Joshua Swift
Ms. Lorrie Christie
Ms. Tanya Donnell

MEMBERS ABSENT

Mr. John Blalock
Dr. Linda Petrou

GUESTS PRESENT

None

Call to Order:

On Wednesday, August 4, 2021, the Forsyth County Health and Human Services (HHS) Board held its regularly scheduled meeting virtually. Mr. J. Phil Seats, Chair, called the meeting to order at 5:30pm.

Moment of Silence:

A moment of silence was observed by all.

Election of Chair and Vice Chair:

Ms. Shontell Robinson announced they needed to have the election for Chair and Vice Chair for the next term. She then turned it over to the nominating committee.

Dr. Calvert Jeffers spoke on behalf of the nominating committee, submitting the names of Mr. Seats and Mr. Fleming El-Amin to remain in their respective posts.

Ms. Robinson asked if there were any questions or discussion or any other nominations. She asked for a motion and Dr. Peter Robie made a motion to so move, Ms. Claudette Weston seconded. A roll call was taken for the votes for Mr. Seats as Chair and Mr. El-Amin as Vice Chair. Both nominations were unanimously approved.

Mr. Seats thanked the Board for their confidence in Mr. El-Amin and himself and said they would commit to doing the very best job they can and hopefully they will have a better year regarding COVID than they have had, so far.

Consideration of Minutes:

The minutes of the June 2, 2021, HHS Board were reviewed. Dr. Charles Massler made a motion to approve the minutes and Dr. Jeffers seconded. The minutes were approved unanimously.

Deputy County Manager's Comments: Ms. Robinson gave the following updates (see handout on file in the Administrative Binder):

- **LME/MCO Disengagement Process:** still have not received our formal approval to realign with Partners but have been told that it will be approved. There was a call with NCACC, all of the Cardinal counties, along with Mr. Dave Richard from the Department of Health and Human Services (DHHS), DHHS General Counsel and some others - they plan to provide us with a timeline for effective dates by the end of this week. They are allowing other counties to fast track their disengagement process because they feel that Cardinal's infrastructure will not sustain itself until the end of the year. DHHS wants to make sure there is time between Cardinal's staff that is remaining and the receiving LME/MCO's to be able to start the process. We requested, on our end, a January 1, 2022 transition date, to ensure it was a seamless transition and allow time for Partners to transition Union, Stanley and Cabarrus counties and they would start to work towards Forsyth County. DHHS stated they may give us an October 1, 2021 transition date but we are pushing back on that because Partners does not feel that is doable. Although we are anxious to disengage from Cardinal, we do not want to negatively impact the services that our members receive. Ms. Robinson sent an email to Mr. Richard and spoke with him, letting him know that October is not feasible. The earliest date that Partners is comfortable with is November 15, 2021 – they feel this is a reasonable compromise and also in making sure they can do this well and the

members still get the services they need. Ms. Robinson, is not overly optimistic that DHHS will listen to our concern – she understands the concern DHHS has about the risk of Cardinal falling apart and not being able to provide services at all versus trying to fast track the receiving LME/MCOs to take the counties. She stated there is a balance but told DHHS that they need to listen to the receiving LME/MCOs if they are telling them they can not do it that quickly – DHHS will have to intervene to make sure that this transition is successful for the counties.

Ms. Robinson also reported that the fund balance reserve from Cardinal was supposed to be equitably distributed to LME/MCOs that the counties are going to. The county feels it was not equitably distributed – the counties that are disengaging from Cardinal are not getting all of the fund balance that they deserve. The formula being used is based on revenue spent, which means because we did not receive services that we should have, we are not getting as much money – instead of basing it on population or Medicaid membership; we know that Cardinal did not spend for enough services for our residents. The counties that are disengaging from Cardinal are losing money going to the LME/MCOs, while Vaya is getting more money for the counties remaining with them. Ms. Robinson is working on a letter from the County Manager, expressing in writing, our displeasure because it is unfair and feels punitive. Ms. Robinson commented there seems to be a lot going on behind the scenes and we want to make sure our county gets its fair share of the fund balance for our members here.

- **DSS/PH Ridealongs:** Ms. Robinson mentioned the short narratives she has been sending Board members regarding her ridealongs – she added it has been very helpful for her and has been a good learning opportunity and a chance to interact with some of the front line workers. Ms. Robinson went to Child Support Court – she was amazed how much our staff to there and said the preparation they have to do is tremendous. She went on some home visits with Foster Care and said to see the love and care individuals caring for children that are not their own and making sure all the right things are taking place is heartwarming. Ms. Robinson has been trying to get out each week to have first hand experience to see what the staff experience. She commends the staff for the jobs they do and the situations they place themselves in, to protect our children.
- **Public Health Building Closure:** Ms. Robinson sent Board members a resolution proposing that the HHS Board endorses for us to submit to the County Commissioners to give the Public Health building and people respite for two days – two days tagged along with the Labor Day holiday (September 2nd and 3rd) – to reset, regroup for the building and for the people. The resolution is to authorize the County Manager to modify the operating hours for the health department (they would still be available for emergency situations, as they are for any other days they are not there, weekends, holidays, any other time). It is a period of respite.

Mr. Seats asked if the Cardinal Fund Balance was previously agreed upon and now they are trying to change it or was it never established. Ms. Robinson responded it never was established – they completely made it up. They were supposed to have it on their website by August 1st to allow for ample comment period. They sent it mid-morning, July 30th – Ms. Robinson found out through Partners.

Dr. Massler asked who is the “they” Cardinal or the State and Ms. Robinson responded the state (DHHS).

Ms. Pamela Corbett asked how they would go about making a public comment. Ms. Robinson responded it is not really a public comment period but Mr. Richard has said we can send comments to him – she will send Mr. Richard’s email address in the meeting chat and Board members are welcome to send their opinions to Mr. Richard by 12:00 noon tomorrow, at the latest.

Dr. Massler expressed he enjoys seeing the ridealong write-ups but if he were in a staff position, he thinks that is an exceptionally good leadership tool that she is taking advantage of. He told Ms. Robinson to keep up the good work.

Ms. Corbett asked if after we get out of COVID, if it would be feasible where Board members could go on some of the ridealongs, where there is nothing being compromised – it would give them a broader perspective of what everyone is responsible for and so are they (the Board). Ms. Robinson responded we could definitely arrange something.

Department of Public Health (PH) Director's Comments: Mr. Joshua Swift gave the following updates (see complete/detailed handouts on file in the Administrative Binder):

COVID-19 Update:

There has been a lot of change in the last month with our cases – the Delta variant is the predominate strain throughout the United States.

- Total Cases = 38,202
- Total Deaths = 432
- Cases in the last 14 days = 925
- Average Cases Per Day = 66
- Percent Positivity = 8%
- Increase in Cases in the last 14 Days = 270%

Vaccine Distribution as of August 3, 2021 (Partially Vaccinated versus Fully Vaccinated):

Mr. Swift started by saying there were questions before about percentages not adding up to 51% - he asked our Epidemiologist, Dr. Lovette Miller to look into this – she stated that the CDC uses the National Center for Health Statistics data from the census based on 31 race categories – it is broad and complex.

Ms. Corbett asked if all vaccines are being used or are any expiring and being thrown away. Mr. Swift responded that the expiration date has been extended for the Johnson and Johnson – we are using all of our vaccines and having to send staff to other facilities to use their supply.

Wastewater Monitoring:

Winston-Salem is one of the municipalities in the state that is doing wastewater monitoring. This is something we advocated – reached out to Ms. Courtney Driver, who oversees wastewater for the City of Winston-Salem and they were able to get on board. This is from the state’s data system – in the watershed, they can see an uptick in cases.

CDC Mask Guidance:

Mr. Swift reported that there was a recommendation from the CDC, last week, for fully vaccinated people to wear masks in public indoor settings or areas of high transmission. There has been a lot of confusion with the CDC and the way the guidance has been coming out.

Forecasting – IHME (Institute for Health Metrics and Evaluation) – University of Washington:

Mr. Swift mentioned in March and April of last year, there was talk about flattening the curve – there was concern about the hospitals being overrun and we saw that in certain areas and are still seeing it in places like Missouri and Louisiana. Information was shared regarding collaboration between NC State, UNC School of Public Health and Georgia Tech, where they have done modeling on COVID-19 - this was based on Forsyth County’s numbers. Mr. Swift has asked the team to update the information, especially with our vaccination rates at this time but also because of the Delta variant and how it is more transmissible and contagious.

Gift Cards:

Mr. Swift reported that there has been an increase in vaccine uptake with the gift cards (started with \$25.00 cards; changed to \$100.00 gift cards on August 4th). Ten days before getting the gift cards, we gave 260 first doses at the department and outreach events. Ten days after the \$25.00 gift cards, we gave 650 first doses (250% increase) in the number of people coming through to get vaccine and a gift card. Once we started getting the \$100.00 gift cards, anyone coming for a first dose received a \$100.00 gift card and anyone transporting someone, received a \$25.00 gift card.

Mr. Swift shared a snapshot of his whiteboard showing percentage projections for partial vaccinations of 70% by September 1, 2021. He feels we have a good shot of reaching the 70%.

Community Vaccine Outreach:

According to Mr. Swift, we are focusing on historically marginalized populations, canvassing on census tracts with low vaccine uptake – we are trying to go where people are

Booster Shots:

Mr. Swift reported that according to an infectious disease expert at Emory University, Dr. del Rio, if you have been vaccinated, you do not need to worry about boosters. What the FDA, CDC and National Institute of Health are saying is that you do not need a booster shot at this time – different doctors are saying different things. We have talked with Dr. Christopher Ohl about this and right now the guidance is no.

Dr. Robie commented that at the Community Care Center, they are not giving booster shots and they are mandating that all of their staff get vaccinated. He said they have been getting a lot of questions from parents with 5-12 year olds – what can we do to protect our children - when will the vaccine be available for that age group. He is hearing that at the earliest, the vaccine may be available in November or later. Dr. Robie added in the meantime, the best way to protect your child is if the parents/caregivers get vaccinated. Mr. Swift responded that is excellent advice.

Ms. Sharon Rimm asked if the standard COVID testing detects the Delta variant. Mr. Swift responded no, and explained when you go to get tested, it just tells if you have COVID or not – there is sequencing that is sent off to the State lab or CDC to tell – there is so much Delta spread in the community now that it is predominate. Ms. Rimm then asked if we have heard anything in Forsyth County about a Delta plus variant out there. Mr. Swift responded he has not seen anything about that in Forsyth County but will check.

Ms. Pettiford asked about mandates for the vaccine for health department employees – is that something you see in the future – Baptist and probably some other major hospitals have had a hard time with some of the nursing staff that do not want the vaccine. Mr. Swift responded that he understands and you only need to look on social media and you have friends and family who are nurses. Mr. Swift added that Wake and Mecklenburg counties have mandated the vaccine for their employees.

Dr. Palmer Edwards spoke about the consistency to get vaccinated and trying to follow the signs and pushing hard to get people vaccinated but if department staff are not vaccinated, it seems like we are giving mixed messages. Dr. Edwards felt it was not right if we are not recommending to the public health department that staff be vaccinated. He asked why we are not mandating it yet. Mr. Swift responded he thinks that would be a great discussion. Ms. Robinson added that will be a County Commissioners' decision whether they are going to require county employees to be vaccinated. Dr. Edwards felt it was the Board's job to advise the County Commissioners about this kind of thing. Ms. Robinson responded, this Board could provide a recommendation to send to the Commissioners. Ms. Gloria Whisenhunt commented that there is the same problem with teachers – they are not getting vaccinated either – it is not just one profession – it is all professions and we need to think about that too.

Dr. Edwards made a motion that the Board request County Commissioners mandate public health staff be vaccinated – Ms. Corbett seconded the motion along with Ms. Pettiford and Ms. Rimm. Ms. Whisenhunt responded if this Board were an elected Board, that would be more appropriate. She felt the public would prefer elected officials to make that decision instead of an appointed Board.

Much discussion took place between Board members regarding whether or not only county public health employees should be vaccinated or whether it should be all Forsyth county employees. There were many different views, thoughts and perspectives on this issue.

Ms. Robinson asked Dr. Edwards if he could clarify if he was saying all county employees or public health employees, DSS employees, or which employees. Dr. Edwards responded for sure public health employees – we need to have some discussion about if all employees would be more appropriate than just selecting one group.

Mr. Seats asked if the issue of FDA approval figured into this in any way (at the time, full FDA approval had not been granted). Ms. Robinson stated that the Department of Labor and the School of Government and EOC (part of the Department of Labor) have already said employers can mandate it. It is more of a policy decision whether that is something we want to do.

Mr. El-Amin was interested in knowing how many current employees have been vaccinated in the various departments. Ms. Robinson responded we do not know – we do not ask about vaccination status from any employee.

Mr. John Davenport asked if the motion is for all county employees or just the health. Mr. Davenport felt that people in the healthcare profession, dealing with the public from that perspective have a certain responsibility but for people who are for example General Services or other areas, he understands it is important but does not know if the Board needs to be the ones to speak to what other groups should be mandated to do. Dr. Edwards responded he would take Mr. Davenport's comments as a friendly amendment that this Board recommends that the County Commissioners mandate that all public health employees must be mandated by some reasonable time in the future and they should also discuss whether other county employees should be under the same mandate. Ms. Whisenhunt commented there are folks who feel strongly about this and the last thing public health needs is to lose employees. It is a challenge at this time to find people who want to work. The last thing we need to do is to put more burdens on public health.

Mr. Seats asked Mr. Swift what the current status of employees is and what would be a contingency plan if we did experience a decrease in staff? If staff leave, will we be able to handle that? Mr. Seats added we need to be able to deal with this work shortage that would most likely occur. Mr. Swift responded we have roughly 245-250 full-time employees. We have 57 vacancies in the department (over 20% vacancy rate). Mr. Swift said over the course of the pandemic we have seen people leaving public health. He added he sees the personnel standpoint and the retention – he tries to fill positions, keep them filled and get the best candidates. On the other hand, he said it gives him serious heartburn as a health director to think of a nurse who has not taken the vaccine, giving people the vaccine.

Mr. Seats commented this is the first time we have discussed this and there is a lot more discussion we need to have – contingency plans that need to be developed because I think we may have to use some of those contingency plans. He added he is not saying the Board should not consider a mandate, but we have not thought through all the implications nor do we have the right plan in place to do it the right way or the least painful way.

Dr. Edwards asked Mr. Swift what was Wake and Mecklenburg doing. Mr. Swift responded, Mecklenburg is officially going forward with their mandated plan. He has heard that Wake is moving forward with theirs and that some other counties are looking into it.

Before moving on, Mr. El-Amin explained that he asked about the percentages of staff who have been vaccinated because if it is approved by the Commissioners to mandate, the impact will be specific people if they do not abide by what is suggested. Mr. El-Amin feels that the Board's responsibility as the public health arena is to see the numbers and the potential harmful impact – he agrees with the principal but would like to look at the numbers before making a final decision.

Mr. Seats asked for a final motion, to withdraw the initial motion and have a two week study period to evaluate the possible mandate of COVID vaccine for public health employees, contingency plans and to explore all the aspects of a mandated vaccination for public health employees, including legal, human resources, staffing numbers that Mr. El-Amin requested and including what other counties in the state are doing. A motion was made by Dr. Edwards and seconded by Dr. Robie. A roll call was done and Mr. Seats announced that the motion was carried and we will need to schedule a meeting two weeks from today and during that time, staff will be putting together information that they feel is pertinent to this decision and Board members who have certain information needs should address that request to public health to be included in this study.

Department of Social Services (DSS) Director's Comments: Mr. Victor Isler gave the following updates (see handout on file in the Administrative Binder):

- **Child Support Appreciation Event:**
 - August is Child Support Awareness month – they will be celebrating and supporting the Child Support staff tomorrow. Originally planned to have an outdoor event but because of the delta variant and keeping everyone safe they decided to have the event virtually. Mr. Isler will be assisting with passing out lunches for the event.
- **Operation Heat Fan Relief:**
 - staff have partnered with PTRC and the DSS Adult Services Division to engage in Operation Heat Fan – they passed out over 184 fans (that number is contingent upon a State allocation DSS gets). Mr. Isler added that staff were diligently working out in the heat to ensure our adults and seniors were best supported.
- **FY21 Foster Care Graduation Outcomes:**
 - In May, DSS had their graduates from high school, for their children and youth, who are in foster care. Mr. Isler announced they closed out this fiscal year with ten high school graduates and six of those signed to continue foster care 18-21 and we will continue to support them. Three of the graduates will be transitioning to post-secondary education and the remaining will be doing vocational opportunities in the community. Mr. Isler reported they have one attending Applachain State and the other two attending Forsyth Community College.
- **Medicaid Transformation:**
 - Mr. Isler reported they are extremely busy with Medicaid Transformation, making sure they are staying abreast of current events – all of the prepaid health plans have joined NCCARE360 which is the referral network. Mr. Isler is consistently providing updates around NCCARE360 and as they get their PHP's in the system, they expect an increase regarding referrals as they are in their role of enrollment broker and consultant around care coordination and making referrals for the Medicaid beneficiaries within their system. DSS have had some providers reach out to them about PCP assignment and to assist in their process – they are consulting with the State to figure out whose role that is. Mr. Isler commented that their providers will be working with the enrollment brokers and that will not be a DSS responsibility.

- **Eviction Court Diversion Collaborative:**
 - Emergency Rent/Utilities Assistance Program (ERAP) – have received over \$30 million allocation between the county and the city between now and 2025 for emergency rental assistance.
 - Eviction Diversion – the City of Winston-Salem is championing this through their human relations department. DSS is present and engaged but their role is to make sure they create awareness about the program and education about the process. The application process takes a few weeks to complete and get paid out. DSS reaches out to landlords and tenants – their goal is to do indirect outreach with this target audience because of the housing instability needs. Currently DSS has paid out over 628 applications and have around 623 applications pending, waiting to be paid out. Around 137 applications denied because they are not meeting income guidelines of being 80% or below of the area median income. Mr. Isler stated that these rules/guidelines were put in place by the Department of Treasury.

- **NC Medical Journal Publication (Risk of Child Maltreatment Based on Key Predictive Indicators):**
 - Presented an article, to make sure everyone is aware of what is trending, relating to science and whole person care and to predictive indicators for children with high probability of maltreatment. The things identified in the article correlate with the social determinants of health. Mr. Isler said it is important to understand that in their case work, they look at the entire family system and the entire person and understanding there is a magnitude of family referrals and services that they use to make sure they have family stability and decreased repeat maltreatment.

- **FCDSS MOU/Secondary Data Dashboard:**
 - As they close out the fiscal year with their MOUs with the state, Mr. Isler commented he is happy – staff has worked diligently and they have met their goal of not having more than 2 out of the 21 measures that they did not achieve. The areas they did not meet the standard was crisis intervention timeliness and foster care permanency within 12 months - both factors related heavily to external variables.
 - Mr. Isler remarked he was ecstatic, and commended his staff about how they showed up in the midst of COVID this fiscal year.

Ms. Whisenhunt thanked Mr. Isler for reaching out to landlords in the eviction process stating that there is two sides to every story and often people think it is the landlord doing an eviction because of nonpayment – sometimes it is not about the money. Sometimes it can be about criminal activity, domestic abuse, drugs. Mr. Isler responded it takes a partnership to resolve some of the housing instabilities and projections – you have to create a space for everyone to be heard. This application is a joint process and he has been very clear out in the community that they respect the right to self-determination for both parties and there are other variables they have to sort through – they try to mediate through human relations. They want to figure out how to get a good outcome – so yes, we are reaching out to our landlords.

Mr. El-Amin thanked Mr. Isler for what he is doing out in the community and then commented funds provided by the county and city initially to address the evictions matter – what percent of those funds have already been used. Mr. Isler responded county dollars that were allocated we

have spent around 20% of the county funds and for the city, around 50%. Mr. Isler noted that when looking at the allocations and how they have been spent, the Department of Treasury did not identify per population or count how much should be earmarked towards the county or the city – it was based on census data. He added when you look at outlying factors for some jurisdictions like ours, it is important to note that when you talk about the percentage being more already sent down from the city – our poverty seems to be more concentrated, so that pot will be spent differently. Mr. Isler added they are doing some outreach to apartment complexes in the county to try to increase participation but feels some of this is about our community design as it relates to where we have our poverty.

Ms. Corbett asked when unemployment was officially approved, many states struggled to manage that whole process of taking applications and allocating that money – do you have the infrastructure within DSS to manage this – is it adequate? Mr. Isler responded DSS took 10% of that \$11 million earmarked by the Department of Treasury, as an administration fee and in partnership with the city, we went into a contract with a case management vendor called Tetra Tech – they are assisting us, along with about 15 DSS staff from Economic Services that are working our ERAP onsite application lab to address a digital divide (5 out of 15 are determining eligibility for those applications that have been submitted). Mr. Isler confirmed that DSS does have the staffing structure in place to sustain.

Ms. Corbett asked Mr. Isler if he has the staff to meet the demand and Mr. Isler responded people are applying now that the moratorium has decreased – it is up to them to complete the application – they can do it electronically or come into the agency and process it via paper and then upload it into the electronic system. Mr. Isler added nothing is mandated and they are trying to encourage the people that need this to be proactive and apply ahead of time before their eviction hearing.

Ms. Corbett then commented the application appears to be pretty complicated – is there any latitude in the application process – is there anyway to simplify it. Mr. Isler responded there is a lot of misinformation out there. You need proof of identity that will be scanned and uploaded in the system. If you are attesting that you had a COVID related impact – you will need to write or type a statement and check a box acknowledging if the information is false, you could be under a fraud investigation and have to pay the money back. Mr. Isler continued; the application process has been streamlined. If you come in to apply, you have to bring your lease agreement, demonstrate that there are arrears. To pay utilities, we need a utility statement. Mr. Isler said the process is not complex – we have to make sure we protect ourselves in case of an audit.

Dr. Robie mentioned an article in the Winston-Salem Journal about this issue. He thought the article was very complimentary to the well-balanced approach, that Mr. Isler and his department have taken. He joins Ms. Whisenhunt in complimenting Mr. Isler and told him to keep up the good work.

Committee Updates – Legislative

No report.

Other Business:

Review and Approval of the FY22 DSS Energy Programs Outreach Plan:

Mr. Isler briefly explained that each year they have to develop an energy outreach plan that has to be signed by the HHS Board Chair. The plan is about their due diligence to say they recognize that every year they get a low-income energy allocation and a crisis intervention, and they have to work with the community partners to develop a committee to say how they are going to do outreach. Mr. Isler stated that the plan has been in place for several years and he is pleased with it. Mr. Isler is seeking approval from the Board, to move forward with their plan.

Public Health Building Closure Recommendation: (see comments under Deputy County Manager’s Section)

Dr. Jeffers moved to endorse both propositions (the DSS outreach plan and the recommendation to close the public health building September 2nd and 3rd for respite) – Ms. Weston seconded. The motion was unanimously approved for both items.

Health and Human Services Board Recommendation:

The Board voted unanimously to approve the following positions:

- Veterinarian - Dr. Calvert Jeffers
- Physician - Dr. Peter Robie
- Dentist - Dr. Charles Massler
- At-Large - Commissioner Fleming El-Amin

The Board voted by a majority to approve the following position:

- At-Large - John Blalock

Meeting Schedule and Location:

Mr. Seats asked for a motion to continue as is, with virtual meetings every other month. Mr. El-Amin made a motion and Ms. Whisenhunt seconded – the motion was unanimously approved.

Adjourn:

Mr. Seats asked for a motion to adjourn. Mr. El-Amin made a motion and others seconded. The meeting adjourned at 7:28pm.

SR/lgc

Next Meeting: October 6, 2021 - 5:30pm