

BOARD OF ELECTIONS

Ken Raymond
Chairman

Stuart Russell
Secretary

Fleming El-Amin
Member



Tim Tsujii
Director

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS

Agenda

February 23, 2017

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Meeting Minutes
6. Update on Certification and Purchase of New Voting Systems
7. Recognition of Service for Member El-Amin
8. Other Business
9. Closed Session (If needed)
10. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
February 23, 2017 – 5 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the third floor meeting room on February 23, 2017 at 5:00 p.m., Chairman Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Fleming El-Amin

Staff Members in attendance: Director Tim Tsujii, Deputy Director Joyner, Chris Duffey, Monica Gary, Kimberly Stuck and Tracy Teal

Other Staff: Assistant County Attorney – Lonnie Albright
Sr. Human Resources Consultant - Beatrice Hunter

Pledge of Allegiance

Chairman Raymond led the pledge of allegiance.

Moment of Silence

Chairman Raymond led a moment of silence.

Public Comments

Chairman Raymond called for public comments; none present.

Chairman Raymond moved to close public comments, Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.**

Approval of Minutes

- Secretary Russell motioned to approve minutes for October 18, 2016;
- Secretary Russell motioned to approve minutes for October 25, 2016 with the following changes:
 - Page 2, Public Comments - Paragraph – 4 – Sentence – 1: from Allen to Allen’s;
 - Page 2, Public Comments - Paragraph – 4 – Sentence – 3: from “Secretary Russell suggested that it would be helpful for those that stated they” to “Secretary Russell suggested that it would be helpful for those who stated they”
 - Page 2, Public Comments - Paragraph – 4 – Sentence – 4: from “experienced problems would come forward” to “experienced problems to come forward”;
 - Page 3, Appointment of Observers, Sentence – 5: add after Mr. Littlejohn “which is public record;”
 - Page 3 – Appointment of Observers, Sentence – 7: add after research “since the disbarment is public record.”
- Secretary Russell motioned to approve minutes for November 01, 2016
- Secretary Russell motioned to approve the minutes for November 07, 2016 with the following changes:

- Page 3, Appointment of Observers – Line – 7: from “Tsujii noted that he look into their authority.” to “Tsujii noted that he would look into their authority.”
- Page 3, Appointment of Observers – Line 7-8: delete “that it was one thing to observe voters; noted that”; add “by the observers.” after asked.
- Page 3, Approval of Absentee Ballots – Paragraph-4 – Line-1; correct spelling to “scenarios”
- Page 3, Approval of Absentee Ballots – Paragraph-4 – Line 1 and 2; from “students, citizens on probation.” to “students, and citizens on probation.”
- Page 3, Approval of Meeting Minutes – Line-1; correct spelling to “tabled”
- Secretary Russell motioned to approve meeting minutes for November 08, 2016
- Secretary Russell motioned to approve meeting minutes for November 17, 2016 with the following changes:
 - Page 3, Report on Last Five Precincts That Were Uploaded on Election Night; Paragraph-2, Line-1: Add “the” between “of” and “possibility”.
 - Page 4, Review of Remarked Absentee Ballots; Paragraph-4, Line-5: from “Secretary Russell motioned” to “Secretary Russell moved”
 - Page 4, Review of Remarked Absentee Ballots; Paragraph-6, Line 1 and 2: from “Secretary Russell believed that there was probable cause; noting that it was one complaint and believed that it could not be parsed or separated” removing, “noting that it was one complaint and believed that it could not be parsed or separated”
- Secretary Russell motioned to approve meeting minutes for November 22, 2016
- Secretary Russell motioned to approve meeting minutes for November 30, 2016
- Secretary Russell motioned to approve meeting minutes for December 08, 2016 (see asterisk for date correction on approved minutes)

Member El-Amin seconded motion to approve minutes with changes noted; **Motion carried unanimously.**

Update on Certification and Purchase of New Voting Systems

Director Tsujii provided the Board with an update on the voting system certification process as well as the effort to purchase the new equipment as mandated. Mr. Tsujii stated that there are three vendors currently in the running for certification; simulations will be done and results will be provided to the State Board for review and a public comment period. Director Tsujii stated that a decision is expected late June and provided an estimated cost of procurement of \$2.5 million.

Recognition of Service for Member El-Amin

Member El-Amin addressed future plans and possible announcement on February 28, 2017 and thanked Director Tsujii for his professional work.

Chairman Raymond stated that he enjoyed working with Member El-Amin who had conducted business with respect and civility. Chairman Raymond stated additionally that Member El-Amin added to the Board, noting that it was better than when they began.

Secretary Russell stated that looked forward to Member El-Amin’s future plans and noted that the Board was able to submit three unanimous plans. Secretary Russell left an open invitation to

Member El-Amin to visit future Board meetings.

Chairman Raymond presented Member El-Amin with a plaque commemorating his service. Member El-Amin thanked the Board and the staff.

Other Business

Director Tsujii clarified the Board make up, and noted that there would be a quorum. Mr. Tsujii stated that the Board chair would not be selected until July. Secretary Russell noted that a court decision was still pending regarding the number of Board members that would make up the Board.

Director Tsujii provided that staff would begin looking for replacements of Precinct 131 – Vienna Elementary as well as Griffith Fire Station. Mr. Tsujii stated that Griffith Fire Station had contacted the office wanting to withdraw their site for use. Director Tsujii noted that an attempt to replace Griffith Fire Station would be made; however, if a suitable replacement could not be found that they are a public entity and could still be used for voting.

Director Tsujii also provided an update regarding precinct officials noting that their current term ends in July though letters would be going out next month to enable review and approval.

Mr. Tsujii also addressed pending litigation regarding redistricting. Additionally, Director Tsujii discussed the budget for the upcoming year; noting that he is working on finalizing it with consideration for potential special elections.

Director Tsujii noted the Herb Stout award received by Forsyth Counties GIS Department for the Wait Time app and the award ceremony that will be held at the Commissioner's meeting to acknowledge cross departmental collaboration.

Mr. Tsujii provided the Board with the NCADE conference information and provided an overview of the agenda, and Mr. Duffey's presentation.

Closed Session

Chairman Raymond moved to closed session referencing N.C.G.S. § 143-318.11(a)(5) to, "Establish or instruct the staff or agents concerning the negotiations of the amount of compensation or other terms of an employment contract." Member El-Amin seconded. **Motion carried unanimously.** Board entered closed session at 5:37 p.m.

Chairman Raymond reconvened the Board from closed session at 6:30 p.m.

Adjournment

Chairman Raymond called to adjourn; Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.** Meeting adjourned at 5:55 p.m.

Board of Elections Meeting Minutes – February 23, 2017

Approved:

Ken Raymond, Chair

Date

Stuart Russell, Secretary

Date

Fleming El-Amin, Member

Date