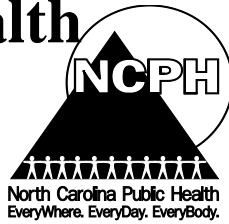


# Forsyth County Board of Health



- Mr. J. Phil Seats, R.Ph., MBA, Chair
- Mr. John Davenport, Jr., PE, Vice Chair
- Dr. B. Keith Cash, OD
- Dr. Calvert Jeffers, DVM
- Ms. Amanda Kistler, RN
- Dr. Charles F. Massler, DDS, M.Ed.
- Ms. Heather Parker
- Dr. Peter Robie, MD
- Dr. Scott E. Schroeder, DVM
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

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## BOARD OF HEALTH MINUTES January 3, 2018

### MEMBERS PRESENT

Mr. J. Phil Seats  
Mr. John Davenport  
Dr. Keith Cash  
Dr. Calvert Jeffers  
Ms. Amanda Kistler  
Dr. Charles Massler  
Ms. Heather Parker  
Dr. Peter Robie  
Dr. Ricky Sides  
Ms. Gloria Whisenhunt

### STAFF PRESENT

Mr. Marlon Hunter  
Ms. Lorrie Christie  
Ms. Sandra Clodfelter  
Ms. Glenda Dancy  
Ms. Sarah Isom  
Mr. Daniel Lemons  
Mr. Tony Lo Giudice  
Ms. Denise Price  
Ms. Marie Stephens  
Ms. Ethel Evans

### MEMBERS ABSENT

Dr. Scott Schroeder

### GUESTS PRESENT

Ms. Phyllis Russell, County Budget Office  
Ms. Brandy Sullivan, UNC - School of Public Health

### **Call to Order:**

On Wednesday, January 3, 2018, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Boardroom at the Forsyth County Department of Public Health (FCDPH). Mr. J. Phil Seats called the meeting to order at 5:30 p.m.

### **Consideration of Minutes:**

The minutes of the December 6, 2017 Board of Health (BOH) meeting were reviewed by the Board. Mr. Seats asked for a motion to approve the minutes. Dr. Charles Massler made a motion to approve and Ms. Heather Parker seconded. The minutes were approved.

### **Public Comment Section:**

No comments

**Health Director's Comments** – Mr. Marlon Hunter reported the following:

- Announced that Mr. Royland (Rodd) Smith, our Health Services Coordinator, who also does a lot of work with our Infant Mortality was selected to be an Assistant Health Director in Mecklenburg County. He is very happy for him and his 15 years here with us.
- **Accreditation Update** - we will be going through our Accreditation February 27th and 28th. There are 41 benchmarks and 150 activities - we have completed all of the activities except one. There are some Board of Health items that need to be approved in order to satisfy some of the benchmarks. Thanked everyone for their support as we go through the process.
- **Medicaid Reform** - the State is taking a look at Medicaid Managed Care - there are health director discussions going on now. Dr. Calvert Jeffers attended the last Medicaid meeting with him. He is asking lots of questions about how this will work for us contractually. Health departments must have the ability to provide State mandated programs even as reform is moving forward.

Dr. Ricky Sides asked if this gives clients an option to choose or the government. Mr. Hunter responded, the clients will have a chance to choose which Managed Care Organization they want to join - the State has submitted the application to the Federal Government and looking to receive an answer in the first quarter of 2018.

Dr. Peter Robie asked if clients are randomly assigned and Mr. Hunter commented by saying yes that clients would be assigned that do now select which Managed Care Organization they are interested in. Mr. Hunter is also hopeful that Forsyth County will have a navigator process available to make sure clients know what their options are.

Dr. Massler asked if this was adding a new element that was not there before in North Carolina and Mr. Hunter responded by saying that the State is developing a Statewide program for how Medicaid Managed Care Organizations will operate. All organizations as well as health departments will contract with Managed Care Organizations so that services are provided in NC. As things evolve, I will work to keep the Board of Health updated so that we all have a clear understanding of the process and the changes over the next couple of months. Please review the link we sent out by email for more detailed information provided by DHHS (hard copy of information on file in the Administrative Binder).

**New Business:**

**On-going Board Member Training** - Mr. Hunter explained that for accreditation, they needed to show that new members receive training and a vote that there will be on-going training for existing members, as outlined in the operating procedures (copy of handouts on file in the Administrative Binder). Dr. Sides made a motion to approve on-going training for Board members, Ms. Heather Parker seconded. The remaining members agreed and the motion was carried.

**New Position Requests** - Before starting, Ms, Marie Stephens told Board members that the department is required every January to issue new position requests.

Mr. Tony Lo Giudice requested the Board's approval for 8 school nurses stating it would make it one nurse to every school - currently it is one nurse to every two schools. Dr. Sides moved to approve and Mr. John Davenport seconded - the remaining Board members agreed and the motion for the new position request for 8 school nurses was carried.

Ms. Denise Price asked for the Board's approval for the following three new positions in Environmental Health: one position for the Vector Control Program and three positions for the Offsite Water and Wastewater area. Mr. Hunter told Board members that our Vector Control Program receives a lot of "props" from Raleigh. Dr. Sides asked if we were seeing more problematic mosquitoes and Ms. Price responded yes, we are. Ms. Amanda Kistler moved to approve and Dr. Keith Cash seconded - the remaining Board members agreed and the motion for the new position request for one Vector Control position and two Offsite Water and Wastewater positions was carried.

**Environmental Health Update - Customer Service** - Mr. Daniel Lemons stated that one of the biggest complaints Environmental Health gets is customer service. In 2018, focus will be on how to better serve our community, he added. In his update, Mr. Lemons spoke about quality improvement initiatives the section is working on in their continued efforts to improve customer service (copy of the handout on file in the Administrative Binder) . Some of those initiatives include:

- annual customer service training;
- surveys;
- random Director calls to stakeholder contacts;
- involvement in health fairs/educational opportunities;
- additional position requests; and
- develop a restaurant operator guide

In line with the training initiative, over the past few months, staff have been sitting in with law enforcement and the fire department on de-escalation training. Mr. Lemons shared the survey they are using to collect feedback. Mr. Seats asked if this was the survey being used now and how will you identify the inspector. Mr. Lemons responded yes it is the one they are using, but they are in the process of modifying it and the client is given the opportunity to identify the inspector but they do not have to. Ms. Price added they can also add a component if someone wants a call back.

#### **Old Business:**

**Committee Reports:** Mr. Seats explained that during the first meeting of the year, according to operating procedures Board members are required to select a Chair and Vice Chair. He suggested waving the operating procedures and proceeding with the nominations at this meeting. Ms. Gloria Whisenhunt, who was on the previous nominating committee, along with Dr. Jeffers, suggested the Board maintain the current Chair (Mr. Seats) and Vice Chair (Mr. Davenport), stating they had both done a great job. Dr. Massler made a motion to maintain the current Chair and Vice Chair. Dr. Cash seconded. The remaining members agreed and the motion was carried.

#### **Adjourn:**

Mr. Seats made a motion to adjourn and all members agreed. The meeting adjourned at 6:45pm.



Marlon B. Hunter  
Secretary to the Board  
MBH/lgc